



## REQUEST FOR AIRTIME

*(Send completed form and video submission to: LCTV, 29 Sheepscot Road, Newcastle, ME 04553)*

Today's Date: \_\_\_\_\_

Program Title: \_\_\_\_\_

Brief description of program (for promotional purposes): \_\_\_\_\_

Program Run Time (from beginning to end, less cue time, in HH:MM:SS): \_\_\_\_\_

Producer: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

If you are not the producer of the show, please fill out the following:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

You are responsible for identifying "adult content" (sex or violence) in programs you submit for airtime. Does this program contain any such material? YES NO

If yes, is it properly labeled? YES NO

Please be aware that airings are subject to LCTV's programming schedule. Airings may continue indefinitely unless the producer or requester specifies a finite number of airings or a cutoff date.

Number of airings and/or cutoff date: \_\_\_\_\_

As a local producer, would you like your video to be available on the LCTV website? YES NO

Upon signing this form, you acknowledge that:

1. You have permission from the copyright holder of this video to air it on LCTV Cable Channel 7.
2. The producer is responsible for obtaining the necessary written releases from performers and guests who appear in this production and the necessary permissions and licenses for copyrighted material used in this production.
3. The producer is responsible for adhering to the laws and regulations of all applicable federal, state and local governing agencies regarding the production and content of video material.

Requestor's Signature: \_\_\_\_\_